



Discount Musical Instruments Ltd
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The Assisted Instrument Purchase Scheme – school notes.

The AIPS enables students at government funded schools and colleges to purchase musical instruments at VAT free prices.

The school buys the instrument on the student's behalf including VAT and charges the student the ex VAT price (a small handling charge of upto 5% can be added for school administration). The school reclaims the VAT in the normal way provided that the conditions below have been satisfied.

In order for a student to purchase an instrument under this scheme the following conditions must be met :-

- The instrument must be for the student's own use and be a necessary part of their music education (for example you cannot study flute without a flute).
- The tuition must form part of the normal school curriculum.
- The instrument is required for regular classroom use (for example, weekly).
- The instrument must be portable (ie brought to school by the student).
- The student must be receiving tuition in school from a qualified tutor (either school teacher or external music tutor).
- The instrument must be appropriate to the needs of the student.
- The instrument must be purchased by the school on behalf of the student and handed to the pupil in a school teaching room.
- Payment is made direct by the student to the school at the schools agreed price prior to instrument delivery

In addition the school must fulfill the following conditions :-

- The school cannot make a profit on the sale otherwise VAT must be paid (the school can levy a handling charge but this must be clearly stated to the purchaser on the instrument receipt)
- The school then places the order(s) on Discount Musical with full payment by cheque or BACS.

Discount Musical Instruments will provide an invoice to the school for each instrument clearly stating that the instrument was purchased under the AIPS. Once the instrument has been received warranty and repair service will be provided direct by Discount Musical Instruments.

Discount Musical Instruments can provide example order forms for your school in Word or PDF format so that you can make your own changes. Email us at aips@discount-musical.co.uk for more details or see our website.